



## **Lyrical Opera Theater Board Member Roles and Rules of Engagement**

### **Mission and Vision**

As a LOT Board Member, you will play a pivotal role in advancing our mission to enrich Utah communities by providing innovative professional family operas and classical concerts ensuring arts education and performance excellence. Your contributions will directly impact the strategic direction, growth, and sustainability of LOT.

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### **Roles and Responsibilities**

#### **Strategic Leadership**

- Provide guidance and input to help LOT achieve its mission and strategic goals.
- Use your expertise to contribute to the development and execution of organizational strategies.

#### **Fundraising and Growth**

- Leverage your connections to support fundraising initiatives and expand LOT's network of supporters.
- Facilitate introductions to potential donors, sponsors, and key stakeholders.
- Help secure opportunities for partnerships and sponsorships that support LOT programs.

#### **Program Support and Advocacy**

- Support LOT programs, events, and initiatives by attending and actively promoting them in your community.
- Serve as an ambassador for LOT, advocating for its mission and goals in your personal and professional networks.

#### **Legal and Financial Oversight**

- Ensure LOT complies with all legal and financial regulations.
- Act as a steward of the organization's resources, helping to oversee budgeting, financial management, and audits. Committee Participation and Leadership
- Serve on at least one committee to support specific initiatives, such as financial, fundraising etc.
- Board members may also be elected to leadership roles, including:

- **President:** Leads board meetings, sets agendas, and ensures the board fulfills its duties.
  - **Vice President:** Supports the President and steps in as needed.
  - **Treasurer:** Oversees financial matters, including budgets and audits.
  - **Secretary:** Maintains records, documents minutes, and ensures compliance with governance policies.
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### **Time Commitment**

- Minimum: 2 hours per month
  - Target: 5 hours per month
  - Maximum: 10 hours per month. This includes attending board meetings, supporting events, participating in strategic planning, fulfilling committee responsibilities, and other tasks as needed.
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### **Meeting Schedule Board**

- Meetings are held once per quarter about three weeks into the quarter on Sunday evenings at 6:30pm.

Attendance at board meetings is critical to maintaining effective communication and collaboration.

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## **Expectations of Board Members Attendance**

### **Attendance**

- Attend all board meetings and actively participate in discussions.
- Notify the board President in advance if unable to attend.

### **Fundraising**

- Commit to supporting LOT's fundraising efforts through personal contributions, event participation, and/or securing external funding.

### **Collaboration**

- Work collaboratively with other board members, staff, and stakeholders to advance LOT's mission.
- Uphold LOT's values of inclusivity, creativity, and integrity in all interactions.

### **Accountability**

- Complete assigned tasks and commitments in a timely manner.
- Maintain confidentiality regarding board discussions and organizational matters.

## **Committee and Leadership Engagement**

- Be open to serving on a committee to support specific initiatives.
  - Be willing to take on leadership roles if elected, contributing additional time and expertise to the organization.
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## **Qualifications**

- A passion for LOT's mission and a willingness to actively support its programs and initiatives.
  - Connections in the community that can support LOT's growth, particularly in arts education, fundraising, or community outreach.
  - A commitment to the legal and financial stewardship of the organization.
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## **Key Benefits of Serving as a Board Member**

- The opportunity to make a meaningful impact on the arts and culture in your community.
- The ability to help shape the future of a growing and dynamic organization.
- The chance to work alongside a dedicated and inspiring team of changemakers